

AGENDAS

Old Charity reg no: 518708

1. Chairman's Welcome
2. Minutes of AGM 2017
3. Secretary's Report
4. Treasurer's Report
5. Fabric Committee Report
6. Adoption of Reports
7. Proposal to close the charity

New Charity reg no: 1171079

1. Chairman's Introduction
2. Secretary's Report
3. Fabric Committee Report
4. Adoption of Reports

For technical reasons this year's AGM will be the last of the 'old' Victory Hall Charity and the first of the 'new' Charity. It will be divided into two meetings, but the whole evening will be no longer than usual

Minutes of the Last AGM 27th March 2017

Present: D Dickinson (chair) S A Sinclair (Treas) C Rowcroft (Sec) G Graham A Brown J Rickerby D Brewis D Kyle P Occleston **Apology** Jim Callow

Others Present Kath Eubank, Emma Pearson, Ian Metcalf. **Apology** Barbara Sanderson U3A

The Chairman, David Dickinson welcomed all present to the Meeting.

- 1 **Minutes of Annual General Meeting of 21 March 2016** – These were proposed as a true record by Dallas Brewis, seconded by Dougal Kyle and agreed unanimously for adoption by those that were at that meeting.

- 2 **Chairman's Report**

David Dickinson noted that Kevin Collier had resigned in May 2016 as chair after 25 years of active service. He thanked Kevin for his dedication to the Hall. He also thanked Tony Sinclair and Colin Rowcroft for their work as Honorary Treasurer and Secretary respectively. He thanked the Committee as a whole. David noted that options for refurbishment of the hall are being considered by a sub-committee. He said that there had been a narrow vote of 5 against to 4 for, building a new hall to be included as an option in the study. He noted that, in particular, thanks were due to Geoff Graham for his work as Fabric Committee Chairman and to him, Dallas Brewis, Dougal Kyle and Mick Ryan of the refurbishment sub-committee of which Geoff is also the chair. David noted that Emma Pearson continues to carry out her role of Caretaker/Booking Clerk in a good-natured, enthusiastic and competent manner. David announced that he had informed the Secretary that he wished to stand down as Chairman after his spell standing in for Kevin. He said he wished to remain on the committee but not in any specific post.

- 3 **Secretary's Report including Trustees' Report for 2016**

The Secretary reported that although a formal report is not now required by the Charity Commission a report is recorded as follows:

The Hall finances remain in good state overall. Booking income was higher year 2016 than for year 2015. The Hall receives interest from invested income to meet costs and there are concerns over current low interest rates. The Committee has not raised hire charges since 2006. The Treasurer has reviewed the financial situation and recommends that it is not appropriate to raise charges in 2017.

The Hall was flooded twice in December 2015 and new carpeting, timber boarding and central heating pumps were required plus servicing and re-starting of the boiler. Zurich Insurance were good to deal with and the only charge to the hall was the £200 excess on the policy plus a small loss of interest on funds withdrawn to settle bills before recompense was obtained. The Committee is reviewing possible flood prevention measures for which some grant aid is available.

The Hall provides facilities for many different regular and one-off activities and for the likes of family parties, weddings and funeral teas. It also provides facilities for elections. The Hall remains in a reasonable state of repair but work is required to stabilise the rear room roof structure. The Committee also decided to set up a sub-committee to consider options for upgrading and improvement of the hall and its facilities.

Reports 2017-18

Chairman's Report

It has been a very busy year for the Victory hall with lots of changes going on. Tony Sinclair resigned as treasurer in July after 27 years active service and on behalf of the committee I would like to say thank you to Tony for his time and commitment over the years. Also a special thank you goes to Colin Rowcroft, who has been the mainstay of the hall for many years, serving as secretary for 17 years and recently acting treasurer. His dedication and commitment to the hall cannot be underestimated but he now feels the time is right to step down from the committee, he will be greatly missed.

Judy Rickerby sadly had to resign due to ill health and Dallas Brewis also resigned during the year, the committee extends their thanks to them both.

A recruitment campaign was initiated to attract new committee members and the Dalston Festival week was seen as an opportunity to display the refurbishment plans and encourage villagers to join the committee, this proved very successful and we now have 7 new faces on the management team.

I want to thank all the committee new and old for all their hard work over the year and especially Geoff Graham for his work on the refurbishment plans and for taking on the treasurers role in a temporary capacity.

Sadly, Emma Pearson our caretaker / booking clerk felt she had to stand down from her role. She has done an excellent job for the Hall and will be greatly missed. The

committee has now offered the job to Derek Thompson who will take over from Emma on 1st March 2018.

The Victory Hall has been a registered charity for many years but has never had a constitution so following the charity commission's advice a new Charitable Incorporated Organisation (CIO) has been set up to replace the outdated charity. All the assets were transferred to this new CIO on 31/12/2017.

Secretary's report

Old Charity No 518708

The committee has met 8 times in 2017/18. A public meeting held in November 2017 regarding the proposed refurbishment. The membership has risen from 11 to 15. Seven new members have joined the committee whilst 3 have retired. Tony had served for 28 years as treasurer and we were sad that Judy had to resign because of bad health. The committee extends their thanks to them both and also to Dallas Brewis who retired during the year. On average 77% of the members were present at each meeting

This charity has been inactive since its last meeting on 7th December 2017.

The proposed refurbishment has also taken up much of the agenda. There have been bumps along the road, but the committee is now committed to moving these plans along in the future.

The following is a summary of the progress of the development plans over 2017

8th June	Sub-committee	The sub-committee finalised their recommendations
15th June 2017	Main committee	It was proposed that "The committee accept the recommendations of the refurbishment sub-committee, subject to resolution of financial aspects" This was agreed by a majority of 7 in favour and 1 against.
20th July 2017	Main Committee	The sub-committee was reformed with a view to advancing the scheme Festival week was used as an opportunity to introduce the proposals to parishioners and hall users. This was done by placing an announcement in the parish paper, sending out a mail shot to all parish households and displaying plans in the village hall.
27th Sept. 2017	Main committee	The latest drawings were presented to the main committee for consideration. It was decided that this was the time to ask opinions of regular hall users and parishioners for comments and a public meeting would be arranged with the architect in attendance.

29th Nove mber 2017	Open meeting	30 members of the local community representing 10 user groups attended along with committee members and the architect Tim Brown Those attending were in favour of the proposals though some concerns were expressed regarding the future of the stage and some aspects of the kitchen. Questions were answered by the architect
7th Dec 2017	Main committee	It was proposed that the committee authorise a budget of up to £10,000 for the progression of the Hall Refurbishment, thus allowing the sub-committee to instruct the architect to proceed to: Planning permission and Building Regulations Engage a Quantity Surveyor to produce a Bill of Quantities. Agreed with one abstention

There have been no major repairs to the hall in 2017. However, work will be carried out in the near future to stabilise movement in the Social Room roof. Fortunately, there has been no further problems with flooding and after considering a flood resilience report from JBA Consulting, the committee decided not to pursue any flood resilience measures other than having sandbags available.

The committee supported Dalston in Bloom by displaying some new hanging baskets and at Christmas there were some attractive new fairy lights outside the hall.

The free booking in 2017 was awarded to Red Squirrel Project.

New Charity Number 1171079

The first meeting under the new charity took place in December. This change has involved a good deal of work but is now complete.

The committee has met 3 times in 2017/18. At the first meeting the membership consisted of the 8 members of the old committee, but 9 new members have been co-opted and there has been one retirement. Colin Rowcroft and David Dickinson have indicated that they wish to retire at the AGM. Both have served the Victory Hall for many years and have been invaluable members and officers of the committee. They will be greatly missed.

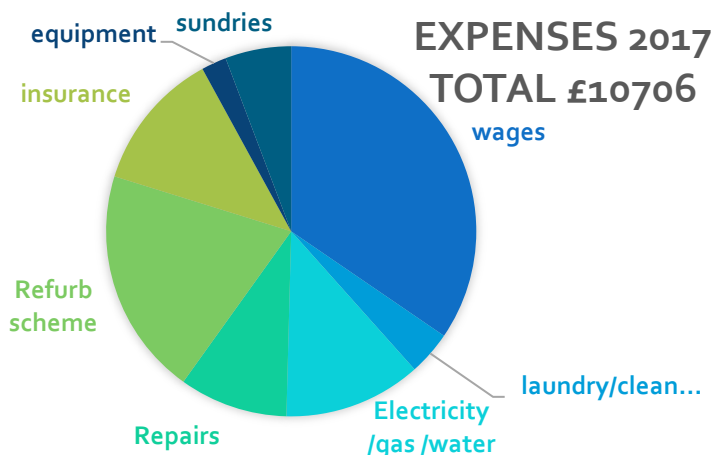
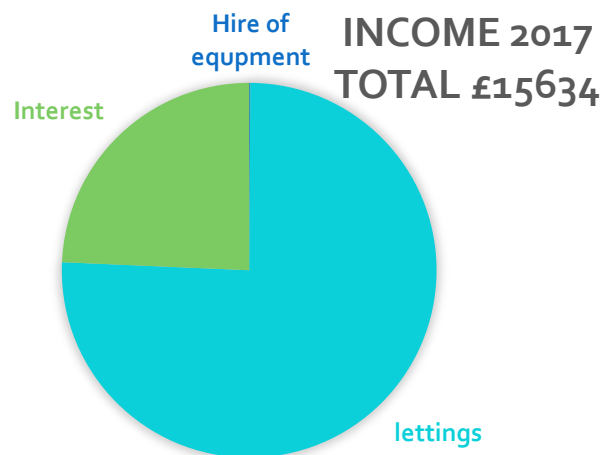
On average 64% of the members were present at each meeting.

It is encouraging to have now members joining, but there is still a vacancy for a permanent treasurer. Geoff Graham has kindly taken this on, on a temporary basis. Jane Clark took on responsibility for the secretary’s role in January 2018. Various members of the committee have volunteered to continue the multiple roles that Colin gave so much time to in his years at the hall.

The meetings have of course dealt with the day to day running of the hall. Alongside this more major developments have been: urgent repairs to a damage to the rear boundary wall, work to stabilise the roof of the Social room, an impressive new website (with thanks to John Atkinson) and a new hiring agreement. We have been given planning permission for the planned rebuild and the refurbishment committee can move onto the next steps with this project.

So, 2018 has already been a year of great changes!! However, the committee remains committed to continuing to provide a good venue for use by our community and to moving forward the proposed refurbishment plans for the hall. The plans are currently with the planning department.

Treasurer's Report



Fabric Committee Report

Covered in the Secretary's report